



EDUCATIONAL EXCELLENCE IN PARTNERSHIP

St John's on-the-Hill School Fee Structure & Supplementary Charge List & General Information

2020-2021

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- The following fees structure will come into force from September 2020 and is applicable for the three terms of Michaelmas 2020, Lent 2021 and Trinity 2021. It provides details of the fees associated with educating your child at St John's on-the-Hill School and the various methods of payment.
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SECTION A – BASIC FEES

I Registration Fee

To register your child at St John's on-the-Hill School a registration fee of £100 is required.

II Deposits

A deposit of £250 is payable for pupils in Kindergarten to Year 2 and £500 for Year 3 to 8, one year before entry (or on the submission of the Parent contract if application is made less than one year before entry). This will be deducted from the final invoice less any extras. For parents who are resident overseas the deposit is a full term's fees.

III Tuition Fees per term

(now include Lunches and wrap around care to 4.30pm for Kindergarten and 5pm for Pre Prep and to 6pm for Prep)

School

KG Full Time	£2,990
Reception	£3,080
Day Fee Years 1 & 2	£3,320
Day Fee Years 3 & 4	£4,450
Day Fee Years 5 to 8	£4,940
Boarding Fee	£6,650
International Boarding Fee (Tier 4)	£6,995

Capital Fees Scheme (Fees in Advance)

Those with a capital sum to invest may wish to consider making a Capital Fees payment. The Foundation currently offers a rate of discount far in excess of the prevailing Bank Base Rate against fees paid in advance, provided that at least six terms' fees are settled. This scheme has proven popular in recent years and those wishing to learn more should contact Mathew Madeley, 01242 258029 the Finance Controller

Fees Refund Scheme

We recommend Fees Refund insurance. This scheme provides cover for the cost of refunding fees to the fee payer if a pupil, who is included in the declaration, is absent from the school during normal term time for a continuous period of at least 5 days for day pupils or 8 days in respect of boarders (including weekends) due to accident or illness of the child or accidental death of the fee payer.

Please contact Mathew Madeley, 01242 258029 the Finance Controller

SECTION B - COMPULSORY EXTRA CHARGES

I	Sundry Charges	
	School Journal annually	£16
	Year 8 Late entry to Senior School fee	Variable
	Lunches	See section C vii (now included in the main Tuition Fee)

SECTION C – OPTIONAL CHARGES

I EXTRA LESSONS

Music

St John's offers additional music tuition in a range of disciplines, and charges for music lessons are billed in advance for each term. If you wish your child to have lessons, please complete the attached form. Music lessons are offered in a batch of 10 lessons per term and are payable in advance. Should a lesson be cancelled at the school's behest every effort will be made by the music teacher to reschedule the lesson by the end of the term. Should the school fail to complete 10 lessons then a refund will be made. Should the lesson be missed without suitable notice for the teacher then it will remain chargeable as we have had to pay for the teacher to commit that time.

Individual lesson Batch of 10 lessons	£230
Joint lesson	£140
Shorter lesson (15 minutes)	£112

A term's written notice must be given in order to end lessons.

A limited number of instruments are available for hire at £42.00 per term.

Drama

Individual LAMDA drama lesson	£85 per term
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Tennis

Individual tennis coaching	£27.50 per session (this can be split if shared with another pupil)
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II TRANSPORT

St John's offers transport to and from School along the following routes: Usk, Monmouth, Newnham, Lydney, Newport and Ross-on-Wye, with designated pick-up/drop-off locations along these routes. Please see website for further details.

Where the School incurs transport costs on outings, a contribution towards these costs may be charged to the pupil. For further information, please refer to the School's minibus policy booklet.

III ADDITIONAL TUITION

Additional lessons are offered to those children who:

- require specialised teaching in order to access the curriculum, e.g. in the case of a pupil with dyslexia;
- would benefit from speech and language intervention or occupational therapy under the guidance of the pupil's SLT or OT, and
- are deemed 'able, gifted and talented' and receive tuition over and above subject extension tasks within normal classes.

Please note: At St John's, most specialised lessons are delivered within a 'little and often' model, rather than the traditional individual lesson once per week. This allows the Learning Support team to be more creative and collaborative, providing children with more frequent, tailor-made lessons in small groups which in turn promote peer learning - a powerful way for a child to learn; transfer and generalisation of strategies across all subjects; and reinforcement and consolidation of newly-acquired skills by each of the teachers. Intervention effectiveness is closely monitored by St John's Specialist Teacher whose primary role is to assess and monitor each child. The Specialist Teacher also provides expert advice to staff and assists them in developing pupil programmes, as well as some 1:1 lessons for the children with more severe difficulties.

Costs: £32.00 per 50-minute lesson or part thereof.

IV FLEXI – BOARDING

St John's approach to boarding is in-keeping with modern demands, and many families prefer to opt for a flexi-boarding arrangement to suit their specific needs and wishes. Whether it be seven-day, five-day or other, all involved have one thing in common - they have great fun!

The cost for flexi boarding is as follows:

Sunday through Thursday –	£155
Friday or Saturday night	£53 per night (which include activities)
Any other night	£40 per night



V GUARDIANSHIP

St John's no longer offers guardian recommendations.

VI AFTER SCHOOL CARE

Kindergarten Care from 3:30pm to 4:30pm Free of Charge
 Reception to Year 2 Care from 3.30pm to 5.00pm Free of Charge
 Pre Prep Care from 5.00pm to 6.00pm £6.25 for each child

After School Supervision

Prep School 4.30pm to 6.00pm Free of Charge
 Late stay 6.15pm to 8pm £16.00 for each child

All charges apply irrespective of pick-up time.

Pre Prep After School Clubs are available at an additional cost. Please see your child's teacher for more information.

VII BREAKFAST, LUNCH & SUPPER

Early arrival to School
 7.30 am onwards to include breakfast £7.25 (by prior arrangement with the Boarding House)
 Breakfast 8 am £4.75
 Kindergarten breakfast £3.00

Pre Prep Lunch termly £250 (included in Tuition Fee)
 Main School Lunch termly £280 (included in Tuition Fee)

Supper 6.00pm £4.75

The School also provides a milk and fruit option for children in Pre-Prep to have at break time.

These are now absorbed into the main fee:

Milk Free of charge
 Fruit Free of charge
 Milk & Fruit Free of charge

SECTION D – EXTRAS AND OTHER CHARGES

I INCLUDED ON TERMLY INVOICE IN ADVANCE OR IN ARREARS

In addition to fees & compulsory extra charges, optional charges may occur. Extra charges can be incurred by using such as but not limited to the services as listed below:

- Transfers to and from train stations & airports;
 - Book Fair purchases;
 - School shop items;
 - Mouth guards ;
 - Theatre trips;
 - Music/LAMDA examinations;
 - Outings;
 - Year 8 Activity fortnight;
 - Overseas trips;
 - Stationery items, calculators, homework diaries (replacements) & lost text books;
 - Parents' Association Annual Subscription.
 - Fees Protection Insurance
- *Note: This list is not an exhaustive list*
- Pupils' Accident Insurance is now covered within the main school fee

II PAYMENTS FOR TRIPS

Payment in advance will be required for trips of more than one day's duration, and where the School is required to make advance bookings and payments to reserve places. Parents are contacted in advance by the School with details of the trip and cost, prior to any payment being requested. Once paid, the cost of trips will only be refunded if the trip does not take place & the School is able to obtain a refund. Refunds will **not** be given if a child is precluded from attending a trip due to poor behaviour (subject to the Head's discretion). Curriculum trips are not charged unless there is an exceptional entry cost.

SECTION E – PAYMENT terms for September 2020

Payment of fees must be made in full before or on the first day of term for which they are due, unless the fee payer has opted for Direct Debit which is payable on the 7th of each month.

We encourage you to speak to us early should you foresee difficulty in making payments on time. A fixed administration fee of £50 will be added to overdue accounts and in addition the School reserves the right to charge interest on those accounts that are unpaid by the due date. The default interest rate is 2% per month on overdue balances charged on a daily basis. Arrears without formal approved repayment plans will lead to withdrawal of certain services, including but not limited to: half term assessments, termly reports, internal exam results, references, transcripts etc. and access to school shop. Such restrictions will be lifted once the fee account is up to date or upon agreement with the Bursary.

I BANK TRANSFER

Bank transfer is the preferred method of payment.

Please include your child's name / account reference on the bank transfer narrative.

HSBC Bank

Sort code: 40-17-09

Account No: 10292443 (The Dean Close Foundation)

II DIRECT DEBIT

Monthly: The School runs the scheme to include payments for both school fees and extras, all of which will be collected in 4 equal monthly instalments on the 7th of the month. The instalments for Michaelmas will be taken from August to November inclusive, for Lent term from December to March and for Trinity term, April to July.

Termly: Alternatively if you wish to pay each termly bill in one direct debit instalment, this will be collected on or immediately after the 7th September, January and May. There is no charge to join the Direct Debit scheme, although an administration fee of £50 would be made if a direct debit is rejected.

III CASH

The School does not accept cash payments. Cash should be paid through your own bank into the School's bank account. Please include your child's name / account reference on the Credit narrative.

IV CHILDCARE VOUCHERS

The School is happy to accept Childcare Vouchers in part payment against the fees for children in the Pre-Prep from the term after their 3rd birthday up to and including the term in which they reach the age of five. Parents should note St John's is able to accept Childcare Vouchers towards the payment of the boarding element of boarding fees. We can accept vouchers up to the end of the academic year in which children celebrate their 15th birthday. We cannot accept vouchers in payment towards music lessons or other extra-curricular activities.

SECTION F – SCHOLARSHIPS AND MEANS TESTED BURSARIES

The School offers a limited number of Scholarships each year and further details can be obtained from the Admissions office.

In line with the Schools' charitable status, St John's also offers a limited number of means tested bursaries. A 'Statement of Financial Circumstances' form would need to be completed and can be obtained from the Admissions Department but will then be administered by the Bursary

SECTION G – SIBLING ALLOWANCES

Where there are siblings attending the School at the same time, a 10% discount is given for a second child, and a 20% discount for any subsequent sibling(s). The actual discount will be applied to the bill of the elder child for new families or existing families for siblings joining the school from January 2020.

SECTION H – ADDITIONAL SUPPORT TO MILITARY FAMILIES -

The Dean Close Foundation warmly welcomes all military families. By combining the two following awards military families can significantly reduce the cost of private education.

THE THIERRY AWARD

The Dean Close Foundation provides a 20% Grant known as a Thierry Award to children of all serving members of the military.

CONTINUITY OF EDUCATION ALLOWANCE (CEA)

The Ministry of Defence offers the Continuity of Education Allowance (CEA) to:

- help provide continuity of education for a child
- enable the spouse of a Service person (SP) to accompany them on postings.

Further information can be found via:- <http://www.serviceschools.co.uk/entitlement-cea-bursars-view>

SECTION I – QUERIES AND CONTACTING THE SCHOOL

Admissions:	Leana Ward	wardl@stjohnsonthehill.co.uk
	Tel 0746 914 0449	
	Tel 01291 635 382	
Fees & Billing:	Kay Hodges	klhodes@deanclose.org.uk
Transport:	James Ingram	ingramj@stjohnsonthehill.co.uk
General Office:	Brenda Chidley	chidleyb@stjohnsonthehill.co.uk
Catering:	Jaimie Sumner	sumnerj@stjohnsonthehill.co.uk
Boarding:	William Warwick	williamsh@stjohnsonthehill.co.uk
Headmistress:	Ruth Frett	frettr@stjohnsonthehill.co.uk
Headmistress's PA:	Lorraine Colthart	colthartl@stjohnsonthehill.co.uk